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CITY COURT OF BOGALUSA

(A Component Unit of the City of Bogalusa, Louisiana)

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Basic Financial Statements and Independent Auditor's Reports

Year Ended December 31, 2004

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 6/22/05

RICHARD M. SEAL

CERTIFIED PUBLIC ACCOUNTANT • CERTIFIED GOVERNMENT FINANCIAL MANAGER

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Table of Contents
December 31, 2004

| | <u>PAGE</u> |
|--|-------------|
| Independent Auditor's Report | 1-2 |
| Government-Wide Financial Statements (GWFS) | |
| Statement of Net Assets | 4 |
| Statement of Activities | 5 |
| Fund Financial Statements (FFS) | |
| Balance Sheet - Governmental Funds | 7 |
| Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds | 8 |
| Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities | 9 |
| Statement of Fiduciary Net Assets | 10 |
| Notes to the Basic Financial Statements | 11-19 |
| Required Supplemental Information | |
| Budgetary Comparison Schedule - General Fund | 21 |
| Budgetary Comparison Schedule - Special Revenue Fund | 22 |
| Independent Auditor's Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> | 23-24 |
| Schedule of Findings | 25 |

RICHARD M. SEAL

CERTIFIED PUBLIC ACCOUNTANT ◦ CERTIFIED GOVERNMENT FINANCIAL MANAGER

INDEPENDENT AUDITOR'S REPORT

The Honorable Robert J. Black
City Court of Bogalusa
Bogalusa, Louisiana

I have audited the accompanying basic financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City Court of Bogalusa, a component unit of the City of Bogalusa, Louisiana, as of and for the year ended December 31, 2004, which collectively comprise the Court's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City Court of Bogalusa's management. My responsibility is to express an opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the City Court of Bogalusa, as of December 31, 2004, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The budget comparison schedules are not a required part of the basic financial statements but are required supplemental information by the Governmental Auditing Standards Board. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, I did not audit the information and express no opinion on it.

Management has not presented management's discussion and analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements.

In accordance with *Government Auditing Standards*, I have also issued my report dated May 25, 2005 on my consideration of the City Court of Bogalusa's internal control over financial reporting and my tests of compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of my audit.

A handwritten signature in black ink, reading "Rutland M. Seal". The signature is written in a cursive, flowing style.

Certified Public Accountant

Bogalusa, Louisiana
May 25, 2005

**GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)**

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Statement of Net Assets
December 31, 2004

ASSETS

| | |
|----------------------------|-------------------------|
| Cash | \$ 71,254 |
| Investments | 16,785 |
| Internal balances | 6,266 |
| Capital assets: | |
| Depreciable equipment, net | <u>3,836</u> |
| Total assets | <u><u>\$ 98,141</u></u> |

LIABILITIES

| | |
|-----------------------------|---------------|
| Due to litigants and others | \$ 57,681 |
| Total liabilities | <u>57,681</u> |

NET ASSETS

| | |
|----------------------------------|-------------------------|
| Invested in capital assets | 3,836 |
| Unrestricted | <u>36,624</u> |
| Total net assets | <u>40,460</u> |
| Total liabilities and net assets | <u><u>\$ 98,141</u></u> |

The accompanying notes are an integral part of this statement.

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Statement of Activities
For the Year Ended December 31, 2004

| Functions/Programs | Program revenues | | | Net (Expense) Revenue and Changes in Net Assets | |
|------------------------|-------------------------|-----------------------------|--|--|-----------|
| | Charges for Services | Grants and Contributions | Capital Grants and Contributions | Governmental Activities | Total |
| General government- | | | | | |
| Judicial | \$ 195,662 | \$ 57,759 | \$ 141,650 | \$ 3,747 | \$ 3,747 |
| General revenues: | | | | | |
| Interest | | | | 1,446 | 1,446 |
| Miscellaneous | | | | 1,137 | 1,137 |
| Total general revenues | | | | 2,583 | 2,583 |
| Change in net assets | | | | 6,330 | 6,330 |
| Net assets-beginning | | | | 34,130 | 34,130 |
| Net assets-ending | | | | \$ 40,460 | \$ 40,460 |

The accompanying notes are an integral part of this statement.

FUND FINANCIAL STATEMENTS (FFS)

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Balance Sheet
Governmental Funds
December 31, 2004

| | General Fund | Special Revenue Fund | Total |
|--------------------------------------|------------------|----------------------------|---------------|
| ASSETS | | | |
| Cash | \$ 15,616 | \$ 55,638 | \$71,254 |
| Investments | 3,000 | 13,785 | 16,785 |
| Due from other funds | 11,910 | | 11,910 |
| Total assets | <u>30,526</u> | <u>69,423</u> | <u>99,949</u> |
| LIABILITIES AND FUND BALANCES | | | |
| Liabilities: | | | |
| Due to litigants and others | \$ | \$ 57,681 | \$57,681 |
| Due to other funds | | 5,644 | 5,644 |
| Total liabilities | <u>-</u> | <u>63,325</u> | <u>63,325</u> |
| Fund balances: | | | |
| Unreserved, reported in: | | | |
| General fund | 30,526 | | 30,526 |
| Special revenue fund | | 6,098 | 6,098 |
| Total fund balances | <u>30,526</u> | <u>6,098</u> | <u>36,624</u> |
| Total liabilities and fund balances | <u>\$ 30,526</u> | <u>\$ 69,423</u> | |

Amounts reported for *governmental activities* in the statement of net assets are different because:

| | |
|---|------------------------|
| Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. | <u>\$ 3,836</u> |
| Net assets of governmental activities | <u><u>\$40,460</u></u> |

The accompanying notes are an integral part of this statement.

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Statement of Revenues, Expenditures, and
Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2004

| | General Fund | Special Revenue Fund | Total |
|-----------------------------------|-----------------|----------------------------|-----------|
| Revenues | | | |
| Court fees | \$ 27,651 | \$ 26,558 | \$ 54,209 |
| Judges supplemental compensation | - | 5,497 | 5,497 |
| Intergovernmental | 80,487 | 55,666 | 136,153 |
| Interest | 1,446 | | 1,446 |
| Other | 3,262 | 1,425 | 4,687 |
| Total revenues | 112,846 | 89,146 | 201,992 |
| Expenditures | | | |
| Current: | | | |
| General government- | | | |
| Judicial- | | | |
| Payments to Judge | | 10,118 | 10,118 |
| Commissions to Marshal | | 11,004 | 11,004 |
| Salary | 70,070 | 49,346 | 119,416 |
| Fringe benefits | 10,417 | 6,320 | 16,737 |
| Judge's supplemental compensation | | 5,497 | 5,497 |
| Legal and professional | 8,575 | | 8,575 |
| Equipment service contracts | 1,732 | | 1,732 |
| Telephone and postage | 623 | 1 | 624 |
| Court costs | | 1,447 | 1,447 |
| Library | 49 | | 49 |
| Retirement | 1,912 | 1,315 | 3,227 |
| Commissions to clerk | | 3,592 | 3,592 |
| Refund of advances | | 2,003 | 2,003 |
| Travel | 8,882 | | 8,882 |
| Supplies | 250 | 78 | 328 |
| Dues and subscriptions | 327 | | 327 |
| Miscellaneous | 241 | | 241 |
| Seminar fees | 532 | | 532 |
| Capital outlay | 235 | | 235 |
| Total expenditures | 103,845 | 90,721 | 194,566 |
| Net change in fund balances | 9,001 | (1,575) | 7,426 |
| Fund balances-beginning | 21,525 | 7,673 | 29,198 |
| Fund balances-ending | \$ 30,526 | \$ 6,098 | \$ 36,624 |

The accompanying notes are an integral part of this statement.

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Statement of Fiduciary Net Assets
Fiduciary Fund
December 31, 2004

| | Agency Fund |
|----------------------------------|------------------|
| ASSETS | |
| Cash | \$ 69,605 |
| Total assets | <u>\$ 69,605</u> |
| LIABILITIES | |
| Due to other funds | \$ 6,266 |
| Bond deposits | 63,339 |
| Total liabilities | <u>69,605</u> |
| NET ASSETS | |
| Unrestricted | - |
| Total net assets | <u>-</u> |
| Total liabilities and net assets | <u>\$ 69,605</u> |

The accompanying notes are an integral part of this statement.

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Notes to the Basic Financial Statements
December 31, 2004

INTRODUCTION

The City Court of Bogalusa (a component unit of the City of Bogalusa) is a court of limited jurisdiction and serves Ward 4 of Washington Parish, Louisiana. The Judge of the Court is an elected official.

According to Governmental Accounting Standards Board Statement No. 14 the City of Bogalusa (the City) is the financial reporting entity for the Court. The financial reporting entity consists of (a) the primary government (the City), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Even though the City Court Judge is an independently elected official, and is legally separate from the City, the Court is considered a component unit of the City because of fiscal dependence. The City provides the courtroom and office space for the Court. The City also pays salaries and retirement for the Court's secretaries. The accompanying financial statements present information only on the funds maintained by the Court, and do not present information on the City.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the City Court of Bogalusa have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principle.

A. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment.

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Notes to the Basic Financial Statements (continued)

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter is excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

The City Court reports the following major governmental funds:

The General Fund is the Court's primary operating fund. It accounts for all financial resources of the Court, except civil filings.

The Special Revenue Fund accounts for the Court's civil filings.

The City Court also reports one fiduciary fund which is used to account for assets held in a trustee capacity. The fund is custodial in nature and does not present results of operations or have a management focus.

B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the fiduciary financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

C. Deposits and investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from date of acquisition. State law and the Court's investment policy allows

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Notes to the Basic Financial Statements (continued)

investments in collateralized certificates of deposits, government backed securities, commercial paper, the state sponsored investment pool, and mutual funds consisting solely of government backed securities. Investments are reported at fair market value.

D. Receivables and Payables

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e. the noncurrent portion of interfund loans).

E. Capital Assets

Capital assets, which include just equipment, are reported in the applicable governmental activities column in the government-wide financial statements. Capital assets are capitalized at historical cost. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The Court maintains a threshold level of \$500 or more for capitalizing capital assets.

The costs of normal maintenance and repairs do not add to the value of the asset or materially extend assets lives are not capitalized.

All capital assets are depreciated using the straight-line method over the following useful lives:

| <u>Description</u> | <u>Estimated Lives</u> |
|--------------------|----------------------------|
| Equipment | 5-20 years |

F. Compensated Absences

The Court is not responsible for wages, vacations or sick pay; thus, there are no salary related accruals. The City of Bogalusa is responsible for the salaries of the Court's employees.

G. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Notes to the Basic Financial Statements (continued)

financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

The budget was prepared on the modified accrual basis of accounting and was not amended.

3. ON-BEHALF PAYMENTS

GASB Statement 24 establishes accounting and financial reporting standards for pass-through grants, food stamps, and on-behalf payments for fringe benefits and salaries. The following were amounts paid on-behalf of the Court for employee salaries and fringe benefits during 2004:

| | |
|------------------------------|-------------------|
| Revenue: | |
| State of Louisiana | \$ 37,340 |
| Washington Parish Government | 18,425 |
| City of Bogalusa | <u>80,388</u> |
| | <u>\$ 136,153</u> |

In accordance with Statement No. 24, they are included as revenue, and expenditures in the accompanying financial statements.

4. CASH AND CASH EQUIVALENTS

At December 31, 2004, the City Court of Bogalusa has cash and cash equivalents (book balances) totaling \$140,859 as follows:

| | |
|----------------------------------|-------------------|
| Demand deposits | \$ 13,988 |
| Interest-bearing demand deposits | <u>126,871</u> |
| Total | <u>\$ 140,859</u> |

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Notes to the Basic Financial Statements (continued)

equal the amount on deposit with the fiscal agent. At December 31, 2004, the City Court of Bogalusa has \$166,309 in deposits (collected bank balances). These deposits are secured from risk by \$100,000 of federal deposit insurance and \$108,828 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3).

5. INVESTMENTS

At December 31, 2004, the City Court of Bogalusa holds investments of Certificates of Deposit totaling \$16,785. These investments were fully secured from risk by federal deposit insurance.

6. CHANGES IN GENERAL FIXED ASSETS

Capital assets and depreciation activity as of and for the year ended December 31, 2004, for the Court follows:

| | <u>Beginning Balance</u> | <u>Increases</u> | <u>Decreases</u> | <u>Ending Balance</u> |
|---|------------------------------|-------------------|------------------|---------------------------|
| Capital assets, being depreciated | | | | |
| Equipment | 5,480 | | | 5,480 |
| Total capital assets being depreciated | 5,480 | — | — | 5,480 |
| Less accumulated depreciation | (548) | (1,096) | | (1,644) |
| Governmental activities capital assets, net | <u>\$ 4,932</u> | <u>\$ (1,096)</u> | <u>\$ —</u> | <u>\$ 3,836</u> |

Depreciation expense of \$1,096 for the year ended December 31, 2004, was charged to general government.

7. PENSION PLANS

a. City Judge

The City Court Judge is a member of the Louisiana State Employees' Retirement System (LASERS).

1. Plan Description

LASERS is the administrator of a single-employer defined benefit pension plan and is a component unit of the State of Louisiana and is

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Notes to the Basic Financial Statements (continued)

included in the state's CAFR as a pension trust fund. The financial report may be obtained by writing to Louisiana State Employees' Retirement System, Post Office Box 44213, Baton Rouge, LA 70804-4213.

LASERS is one of several public retirement systems in Louisiana. Each has specific membership requirements established by legislation.

2. Summary of Significant Accounting Policies

Basis of Accounting. LASERS' financial statements are prepared using the accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period incurred.

Method Used to Value Investments. Investments are reported at fair value.

3. Contributions

Member contribution rates for LASERS are established by Louisiana Revised Statute 11:62. Member contributions are deducted from their salary and remitted to LASERS by participating employers.

4. Concentrations

Investments held by LASERS on June 30, 2004 include:

| | |
|----------------------------------|-------------------------|
| Short-term Investments-Domestic | \$ 406,659,192 |
| U.S. Government Obligations | 453,183,609 |
| Bonds/Fixed Income-Domestic | 653,811,272 |
| Bonds/Fixed Income-International | 425,666,540 |
| Equity Securities-Domestic | 2,997,721,043 |
| Equity Securities-International | 1,094,007,887 |
| Real Estate Investments | 36,559,190 |
| Alternative Investments | <u>466,764,746</u> |
| Total Investments | <u>\$ 6,534,373,479</u> |

b. Clerks

The secretaries of the City Court of Bogalusa are employees of the City of Bogalusa and are members of the City Employees' Retirement System.

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Notes to the Basic Financial Statements (continued)

1. Plan Description

The City Employees' Retirement System (CERS) is a single-employer defined benefit plan that covers appointive officers and permanent employees of the City except police and fire departments.

CERS financial statements are included in the general-purpose financial statements of the City of Bogalusa. The financial report may be obtained by writing to City Employees' Retirement System, Post Office Box 1179, Bogalusa, Louisiana 70427.

2. Summary of Significant Accounting Policies

Basis of Accounting. The financial statements of the City Employees' Retirement System are prepared using the accrual basis of accounting. Contributions are recognized in the period in which the employee is compensated for services. Benefits and refunds are recognized when due and payable.

Method Used to Value Investments. All investments are fixed-income securities and common stock, and are reported at fair market value based on quoted market prices.

3. Contributions

Plan members are required to contribute 6% of their annual covered salary; the City of Bogalusa contributes 11%.

4. Concentrations

Investments held by the City Employees' Retirement System on June 30, 2004 include:

| | |
|-----------------------------|---------------------|
| Institutional Money Markets | \$ 1,573,109 |
| Bonds, notes and mortgages | 4,834,543 |
| Mutual Funds | <u>520,312</u> |
| Total | <u>\$ 6,927,964</u> |

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Notes to the Basic Financial Statements (continued)

8. AGENCY FUND TRANSFERS

The financial activity of agency funds does not represent revenues and expenditures and as such is not included in the combined statement of revenues, expenditures, and changes in fund balances. This fund is used to account for the assets held by the Court for other governmental entities.

During the current year, the Court's agency fund made the following remittances to other governmental units:

| | |
|--|----------------|
| Balance, beginning of year | \$ <u>-0-</u> |
| Additions: | |
| Fines collected- | |
| City of Bogalusa | 53,201 |
| Washington Parish Government | 28,049 |
| District Attorney | 3,825 |
| Costs collected- | |
| City of Bogalusa (officer's witness fee) | 7,700 |
| Juvenile Justice Commission | 8,960 |
| Marshal's Fund | 23,100 |
| Indigent Defenders Board | 53,900 |
| State Reports | 2,124 |
| Louisiana Law Enforcement Training | 3,080 |
| Crime Victims Reparations Fund | 4,110 |
| Other | <u>7,567</u> |
| Total additions | 195,616 |
| Reductions: | |
| City of Bogalusa | 53,201 |
| Washington Parish Government | 28,049 |
| District Attorney | 3,825 |
| City of Bogalusa (officers' witness fee) | 7,700 |
| Juvenile Justice Commission | 8,960 |
| Marshal's Fund | 23,100 |
| Indigent Defenders Board | 53,900 |
| State Reports | 2,124 |
| Louisiana Law Enforcement Training | 3,018 |
| LLET-Commission paid to J. E. Account | 62 |
| Crime Victims Reparations Fund | 4,110 |
| Other | <u>7,567</u> |
| Total reductions | <u>195,616</u> |
| Balance, end of year | \$ <u>-0-</u> |

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Notes to the Basic Financial Statements (concluded)

9. SUPPLEMENTAL COMPENSATION

For each new civil court case, a fee is charged for the Judges' Supplemental Compensation as required by state law. The cost collected is remitted to the state to help defray the cost of Judges' salaries. The fee was \$18.00 from January through June, 2004 and \$18.50 July through December, 2004.

10. PAYMENTS TO JUDGE

Payments made to Judge Robert J. Black during 2004 was \$10,118.

11. DUE FROM/TO OTHER FUNDS

Individual balances due from/to other funds at December 31, 2004 are as follows:

| <u>Fund</u> | <u>Due to Other Funds</u> | <u>Due from Other Funds</u> |
|----------------------|-------------------------------|---------------------------------|
| General Fund | \$ | \$ 11,910 |
| Special Revenue Fund | 5,644 | |
| Fiduciary Fund | <u>6,266</u> | <u></u> |
| Total | <u>\$ 11,910</u> | <u>\$ 11,910</u> |

REQUIRED SUPPLEMENTAL INFORMATION

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Budgetary Comparison Schedule
General Fund
For the Year Ended December 31, 2004

| | <u>Budgeted Amounts</u> | | <u>Actual Amounts (Budgetary Basis)</u> | <u>Variance with Final Budget Positive (Negative)</u> |
|--|-------------------------|-----------------|---|---|
| | <u>Original</u> | <u>Final</u> | | |
| Revenues | | | | |
| Court fees | \$ 24,000 | \$ 24,000 | \$ 27,651 | \$ 3,651 |
| Interest | 425 | 425 | 1,446 | 1,021 |
| Intergovernmental | 79,024 | 79,024 | 80,487 | 1,463 |
| Other | - | - | 3,262 | 3,262 |
| Total revenues | <u>103,449</u> | <u>103,449</u> | <u>112,846</u> | <u>9,397</u> |
| Expenditures | | | | |
| Current: | | | | |
| General government- | | | | |
| Judicial- | | | | |
| Salary | 72,920 | 72,920 | 70,070 | 2,850 |
| Fringe benefits | 12,439 | 12,439 | 10,417 | 2,022 |
| Legal and professional | 6,500 | 6,500 | 8,575 | (2,075) |
| Equipment service contracts | 3,200 | 3,200 | 1,732 | 1,468 |
| Telephone and postage | 800 | 800 | 623 | 177 |
| Library | 1,000 | 1,000 | 49 | 951 |
| Retirement | 2,500 | 2,500 | 1,912 | 588 |
| Travel | 7,000 | 7,000 | 8,882 | (1,882) |
| Supplies | 600 | 600 | 250 | 350 |
| Dues and subscriptions | 1,000 | 1,000 | 327 | 673 |
| Miscellaneous | 600 | 600 | 241 | 359 |
| Seminar fees | 1,500 | 1,500 | 532 | 968 |
| Capital outlay | <u>6,800</u> | <u>6,800</u> | <u>235</u> | <u>6,565</u> |
| Total expenditures | <u>116,859</u> | <u>116,859</u> | <u>103,845</u> | <u>13,014</u> |
| Excess(deficiency) of revenues over expenditures | (13,410) | (13,410) | 9,001 | 22,411 |
| Fund balance, beginning | <u>21,526</u> | <u>21,526</u> | <u>21,525</u> | <u>(1)</u> |
| Fund balance, ending | <u>\$ 8,116</u> | <u>\$ 8,116</u> | <u>\$ 30,526</u> | <u>\$ 22,410</u> |

See accompanying auditor's report.

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
Budgetary Comparison Schedule
Special Revenue Fund
For the Year Ended December 31, 2004

| | Budgeted Amounts | | Actual Amounts (Budgetary Basis) | Variance with Final Budget Positive (Negative) |
|--|------------------|-----------|---|---|
| | Original | Final | | |
| Revenues | | | | |
| Court fees | \$ 30,000 | \$ 30,000 | \$ 26,558 | \$ (3,442) |
| Interest | 1,040 | 1,040 | - | (1,040) |
| Intergovernmental | 49,015 | 49,015 | 55,666 | 6,651 |
| Other | - | - | 1,425 | 1,425 |
| Judges supplemental compensation | 6,800 | 6,800 | 5,497 | (1,303) |
| Total revenues | 86,855 | 86,855 | 89,146 | 2,291 |
| Expenditures | | | | |
| Current: | | | | |
| General government- | | | | |
| Judicial- | | | | |
| Payments to Judge | 14,000 | 14,000 | 10,118 | 3,882 |
| Commissions to Marshal | 11,000 | 11,000 | 11,004 | (4) |
| Salary | 39,460 | 39,460 | 49,346 | (9,886) |
| Fringe benefits | 6,220 | 6,220 | 6,320 | (100) |
| Judge's supplemental compensation | 6,800 | 6,800 | 5,497 | 1,303 |
| Telephone and postage | 800 | 800 | 1 | 799 |
| Court costs | 2,000 | 2,000 | 1,447 | 553 |
| Retirement | 2,500 | 2,500 | 1,315 | 1,185 |
| Commissions to clerk | 3,500 | 3,500 | 3,592 | (92) |
| Refund of advances | 3,000 | 3,000 | 2,003 | 997 |
| Supplies | 200 | 200 | 78 | 122 |
| Total expenditures | 89,480 | 89,480 | 90,721 | (1,241) |
| Excess(deficiency) of revenues over expenditures | (2,625) | (2,625) | (1,575) | 1,050 |
| Fund balance, beginning | 7,674 | 7,674 | 7,673 | (1) |
| Fund balance, ending | \$ 5,049 | \$ 5,049 | \$ 6,098 | \$ 1,049 |

See accompanying auditor's report.

RICHARD M. SEAL

CERTIFIED PUBLIC ACCOUNTANT • CERTIFIED GOVERNMENT FINANCIAL MANAGER

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON
INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

The Honorable Robert J. Black
City Court of Bogalusa
Bogalusa, Louisiana

I have audited the basic financial statements of City Court of Bogalusa, a component unit of the City of Bogalusa, Louisiana, as of and for the year ended December 31, 2004, and have issued my report thereon dated May 25, 2005. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

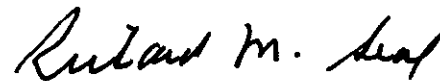
As part of obtaining reasonable assurance about whether City Court of Bogalusa's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered City Court of Bogalusa's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of

the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended solely for the information and use of City Court of Bogalusa's management, the Mayor, the City Council, and the office of the Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

A handwritten signature in black ink, appearing to read "Richard M. Leaf".

Certified Public Accountant

Bogalusa, Louisiana
May 25, 2005

CITY COURT OF BOGALUSA
(A Component Unit of the City of Bogalusa, Louisiana)
SCHEDULE OF FINDINGS
For the Year Ended December 31, 2004

I have audited the basic financial statements of City Court of Bogalusa, a component unit of the City of Bogalusa, Louisiana, as of and for the year ended December 31, 2004, and have issued my report thereon dated May 25, 2005. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of December 31, 2004 resulted in an unqualified opinion.

Section I Summary of Auditor's Reports

a. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weaknesses ☐ Yes ☒ No Reportable Conditions ☐ Yes ☒ No

Compliance

Compliance Material to Financial Statements ☐ Yes ☒ No

Section II Financial Statements Findings

No current year findings were noted.

Section III Status of Prior-Year Findings

There were no prior-year findings.